

*Valencia United Methodist Church*

JOB DESCRIPTION

Worship Leader

\*\*\*\*\*

CLASSIFICATION: Hourly

HOURS: Part time (15 hr/wk) plus rehearsals for special services and events  
4-8 times per year

SUPERVISOR: Director of Worship

FUNCTION:

1. Provide worship leadership for the 10:30 Worship Hour

QUALIFICATIONS:

1. 1-3 years experience leading a Worship/Praise Team
2. Skilled in vocal and instrumental direction
3. Skilled in organization, administration and interpersonal relationships

REPRESENTATIVE DUTIES:

1. Selects music in accordance with worship theme, scripture, and the vision of the church.
2. Schedules musicians and vocalists
3. Leads weekly rehearsal
4. Enters all music selections and corresponding music, chord charts mp3s, etc on to Planning Center a minimum of three weeks prior to worship date
5. Leads congregational singing and worship transitions
6. Coordinates and communicates worship plans with Media Personnel
7. Serves as a member of the Worship Planning Team and attends weekly meetings as well as periodic long term planning sessions
8. Participates in other special worship services on a periodic basis
9. Administers departmental budget

*I have read the above and agree to provide the services that are described.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised 2/17/2016